

BC Rando Minutes 18 June 2020

In Attendance by remote:

Anna Bonga
Nigel Press
Colin Fingler
Gary Sparks
Peter Stary
Stephen Hinde
Cheryl Lynch
Jacques Bilinski
Mike Hagen
Jeff Mudrakoff

1. Approval of agenda and minutes:

- Agenda approved. Presentation by Colin of 4 main topics: Directors Update (attachment)
 - o New Ride Requirements (attachment)
 - o New Covid-19 Waiver
 - o On-line Registration Link
- 4 June 2020 minutes approved and can be sent to Eric.

2. Presidents report:

- Thanks to people for discussions about platforms. Giving Google Meet a go, set up G-Suite account, free till Oct 1st. Meeting is being recorded for Google Meet.
- Will keep WebEx till after seeing if Google Meet works.
- The intention of the meeting is the return to ride discussion and action items.
- Colin sent an email to signatories and created 2 new email accounts, one: registration.bc.ca, other: payments.bc.ca, which auto deposits into the VanCity account for Interac e-transfers. E-transfer costs the sender \$1.50 per transaction.
- We had a Paypal account, thinking of setting up a new club account as there are many alternatives to Paypal. **Action:** Colin to investigate which will be best.
- Discussion about payment options, including option to lump sum brevets.

3. Treasurers Report: (Jacques)

- Insurance paid, about \$5000.
- Looking at a loss of about \$20,000 for the year.
- Very little activity
- **Action:** Jacques and Peter to investigate government aid: are there non-profit financial assistance possibilities?
- Big expenses have been paid for this year.

4. Return to Ride:

- Return to Ride Under Covid-19 – Directors Update; as written by Colin and to be posted on website after discussion with directors. May also send to all members as a direct email.

- Discussion overview: Phase 2 of the BC Government restart plan allows for limited return to sport but not unnecessary travel. Running brevets would be inconsistent with the travel restrictions so brevets will not be run until the province enters stage 3, and Populaires until stage 4 due to numbers of people.
 - Reviewed and discussed BC return to sport guidelines and Cycling BC return to sport guidelines and agreed it would be prudent to incorporate their guidelines into ours.
 - We are currently working on enabling a return to randonneuring in BC, taking into account government requirements, risk mitigation, and what other organizations have done.
 - Resulting **action** items: On-line Brevet registration and payment; on-line waivers and control cards; Covid-19 waiver and participation agreement; outbreak action plan; ride requirements; a registration support team; clarify insurance coverage; rescheduling of events; and a communication plan.
 - **Action**: Etienne to provide a link to enable direct document uploads to our database – waivers, control cards.
5. **Events:**
- Want essential travel restriction to be lifted before allowing permanents or brevets.
 - Discussion about travel restrictions and when they might be lifted. Mixed messages from the government and tourist towns.
6. **Waivers:**
- Discussion about waivers. Wording stays the same for the existing event waiver. Covid-19 waiver is an additional document with only Covid related statements. The second waiver is because the pandemic risk isn't in the first waiver. Can implement changes to the Covid waiver as the situation changes without modifying the whole waiver. The Covid waiver has no rider requirements. It is an agreement and the participant assumes the risk. The rider has to follow club requirements, which can change over time.
 - New membership requirement – to sign the waiver. Need to decide whether annual or event signing is required.
 - Etienne creating database memberships attribute so Registration team can confirm riders are members and have signed waivers.
7. **Registration:**
- Went over on-line registration form which was created and will be posted on the website.
 - Discussion about rules around registration: Consider asking riders to register one week in advance of the posted ride, as need at least 3 days in advance of earliest day in the ride window, if a ride window is used. Can also have staggered start times and limited group size at those times. Registrations within 48 hours may not be accepted depending on conditions.
8. **Risk assessment and mitigation (Gary):**
- Timeliness for signing waivers, how are you ensuring people aren't sick?
 - **Action**: Gary to come up with a checklist/waiver document.
9. **Ride requirements:**
- Signing person agrees to follow a certain set of guidelines before, during, and after the ride.

- Document (presented by Colin) 'List of BC Randonneurs Ride Requirements Under Covid-19'.
- Discussion about the document which lists conditions which must be met to be permitted to ride; How to register for rides (brevets and permanents); Requirements and Recommendations for while riding; Route and control requirements; Communication requirements; and an Outbreak Action Plan.
- Discussion about ride requirements and what accommodations we need to make.
- Only combine groups if all parties agree to ride together.
- If groups combine, names of group members needs to be written on control card for contact tracing if it is needed.

10. Covid restart Action items:

- On Wiki
- Discussion about when we could be ready
- Discussion about ride requirements for permanents
- Are we comfortable that we have things in place that we could run a brevet as soon as the government gives permission?
- Could be ready for the 4th of July.
- Need comments on documents. Need an official version.
- On-line registration procedure :
- One form per event, can be easily copied.
- Colin to investigate payment methods.
- Going over of action items on Wiki. Assigning of tasks. Stephen expects he will be representing the Island.
- Insurance: personal bodily injury does include sickness. We are doing what we need to so insurance will cover us.
- Insurer will want to know what we're doing, so send them our plans.
- Discussion to arrange it so people don't have to travel far to get to start.
- Routes do not need to be pre-ridden but should be pre-driven if they can't be ridden.
- Use list server: make decisions around emails rather than meeting.
- **Action:** Cheryl to contact Alberta to see how their system is working.

11. Next meeting: Thursday 25 June, 2020